

**Harris County Department of Education  
Minutes of Regular Board Meeting  
December 15, 2015**

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The Harris County Board of School Trustees met in regular session on December 15, 2015 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Angie Chesnut, Board President, called the meeting to order at 1:12 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** Angie Chesnut, Board President; Louis D. Evans, III; Marvin Morris; Don Sumners; Diane Trautman; and Mike Wolfe

**Board Members Absent:** Erica Lee Carter

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Lisa Caruthers, Director CASE for Kids; Karla Cantu, Board Secretary; Becky Bell, Director Digital Learning and Instructional Technology; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners Cooperative; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Les Hooper, Senior Director Facilities; Dee Mattox-Hall, Senior Director Special Schools; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum and Compliance Services; Venetia Peacock, Senior Director Head Start; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Danny Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

**Visitors:** Ria Adhar; Georgia Alford; Bobbye Burke; Marilyn Burgess; Marcus Deitz; Joseph Le; Kay Smith; Colleen Vera; David Wilson

1. **Invocation** - Kay Vaccaro, Adult Education Division
2. **Pledge of Allegiance to the US flag** - Ria Adhar, Adult Education Student and National Adult Education Honor Society Recipient
3. **Pledge of Allegiance to the Texas flag** - Ria Adhar, Adult Education Student and National Adult Education Honor Society Recipient
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.  
*Colleen Vera addressed the Board regarding item 7.E.*  
*Marilyn Burgess addressed the Board regarding her candidacy to the Board of Trustees.*
5. **Reports and presentations:**
  - A. **Annual update on the HCDE Adult Education Division** - Eduardo Honold, Director
  - B. **Report on Board member training** - Angie Chesnut, Board President  
*Angie Chesnut reported on the Board member's Continuing Education Credit Reporting Service (CECRS) for 2015. (Attachment A).*  
  

Angie Chesnut	11.25 hrs
Louis Evans	0.0 hrs
Erica Lee Carter	3.0 hrs
Marvin Morris	3.0 hrs
Don Sumners	5.0 hrs
Diane Trautman	7.5 hrs
Mike Wolfe	2.0 hrs
  - C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.  
  
*Diane Trautman reported on her attendance to the Head Start Policy Council meeting and the HCDE holiday reception and reminded Board members of the Bates Head Start car giveaway ceremonies.*
  - D. **Monthly Financial Report through November 30,2015** - Jesus Amezcua, Assistant Superintendent for Business Services

**Items removed from the Consent Agenda** *Louis Evans requested to remove items 6.B.1., 6.B.2., 6.B.3., 6.C.2. and 6.C.5. from the consent agenda.*  
*Michael Wolfe requested to remove items 6.C.12. and 6.D.1. from the consent agenda.*

*Motion made by Marvin Morris, seconded by Michael Wolfe to approve the remaining items in the consent agenda.*

*Motion passes with 6-0 voting to approve remaining items with the exception of items 6.B.1., 6.B.2., 6.B.3., 6.C.2., 6.C.5., 6.C.12. and 6.D.1.*

6. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. November Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for November 2015

C. **Consider approval/ratification of the following Interlocal Contracts:**

1. **Adult Education non-monetary Interlocal Contract with Alief ISD** for the period of 08/01/2015 through 06/30/2016 for the promotion of Adult Education classes
3. **Academic & Behavior School East amendment to Interlocal Contract (revenue) with Clear Creek ISD** for FY2016 to increase the number of student contracts from 16 to 17 for a total amount of \$345,100; (an increase of \$20,300)
4. **Academic & Behavior School East amendment to Interlocal Contract (revenue) with Dayton ISD** for FY2016 to increase the number of student contracts from four (4) to five (5) for a total amount of \$101,500; (an increase of \$20,300)
6. **School-Based Therapy Services revenue contract for FY 2016** in the amended aggregate amount of \$10,450, a \$3,325 increase, with Avondale House (serves 3 students in FY 2015)
7. **CASE for FY 2016 Waller ISD** (325 students served) for one CASE for Kids 21st Century Community Learning Center(s) grant Cycle 7, Year 5 in the amount of \$547,436 for the period of 08/1/15 through 07/31/16
8. **CASE for FY 2016 with Pasadena ISD** (35 students served) for the CASE for Kids Quality Support Special Initiative program in the amount of \$50,000 for the period of 08/1/2015 through 07/31/2016
9. **CASE for FY 2016 with Pasadena ISD** (170 students served) for one CASE for Kids Partnership Project Quality Improvement grant in the amount of \$90,000 for the period of 08/01/15 through 07/31/16
10. **CASE for FY 2016 with Galena Park ISD** (50 students served) for one CASE for Kids Partnership Project Quality Improvement Grant in the amount of \$30,000 for the period of 08/01/15 through 07/31/16
11. **CASE for FY 2016 with Alief ISD** (50 students served) for one CASE for Kids Partnership Project Quality Improvement grant in the amount of \$30,000 for the period of 08/01/15 through 07/31/16

13. **CASE for FY 2016 with Galena Park ISD** (125 students served) for one CASE for Kids 21st Century Community Learning Center(s) grant Cycle 8B, Year 3 in the amount of \$177,882 for the period of 08/01/15 through 07/31/16
  14. **CASE for FY 2016 with YES Prep Charter** (100 students served) for one CASE for Kids 21st Century Community Learning Center(s) grant Cycle 7, Year 5 in the amount of \$150,798 for the period of 08/01/15 through 07/31/16
  15. **CASE for FY 2016 with Galena Park ISD** (100 students served) for one CASE for Kids 21st Century Community Learning Center(s) grant Cycle 7, Year 5 in the amount of \$127,913 for the period of 08/1/15 through 07/31/16
  16. **Records Management (revenue contract) for FY 2016 with Dayton ISD** for records management services in an amount not to exceed \$7,500.
- D. **Consider approval of the following items for the HCDE Choice Partners Cooperative:**
2. **Contract renewal option for job no. 12/054PB for Waterproofing/Masonry, Restoration, Cleaning and Related Services with the following vendors:** Centennial Moisture Control Inc., LD Tebben Company, Inc., PRC Roofing Co., Inc., Reliable Commercial Roofing Services, Inc., Tecta America CS LLC, Tri-Lam Roofing & Waterproofing and Weatherproofing Services for the period 01/15/2016 through 01/14/2017
  3. **Contract renewal for job no. 15/006MP for Technology Products & Services with the following vendors:** Barnes & Noble Booksellers, Inc., Bass Computers, Inc., CDI Computer Dealers Inc., Double M Laser Products Inc. dba Enhanced Laser Products (ELP), FireFly Computers, LLC., Gaggle.Net, Inc., Houston Information Team, LLC (HIT), Insight Investments, LLC, Insource Technology Direct, LLC, iTech Enterprises dba iTech Solutions, LyncVerse Technologies, Inc., Netsync Network Solutions, NWN Corporation, Phonoscope Enterprises Group, LLC dba Phonoscope Cable, Phonoscope LightWave, Inc., QA Systems, Inc., Rugged Protection, LLC, Set Solutions, Inc., SHI/Government Solutions, Way Tech LLC dba Silicon Mountain Memory, PC Specialist, Inc., dba Technology Integration Group (TIG), Allegis Group Holdings, Inc. dba TEKSystems, Inc., Total Technologies, LLC, True North Consulting Group, LLC and Tele-Communication, Inc. dba Unified Communications for the period 02/24/2016 through 02/23/2017
  4. **Contract renewal option for job no. 12/034KJ for Moving and Relocation Services with the following vendors:** A-Rocket Moving & Storage, Inc. and Roadrunner, Ltd for the period 02/28/2016 through 02/27/2017
  5. **Contract renewal for job no. 12/008LB for High Quality Printing, Copying and Related Items with the following vendors:** Thomas Printworks, Bayside Printing and Signature Aspen Imaging, LLC for the period 02/28/2016 through 02/27/2017
  6. **Contract renewal for job no. 10/030JC for Job Order Contracting** with the following vendor, P2MG for the period 02/22/2016 through 02/21/2017

7. **Contract renewal option for job no. 13/003PB for IDIQ Plumbing and Related Services with the following vendors:** Gowan Inc. and Letsos Company Mechanical Contractors for the period 01/15/2016 through 01/14/2017
  8. **Contract award for job no. 16/012MP for Educational and Instructional Software and Related Items with the following vendors:** 3P Learning Inc., Attainment Company, Inc., Reed Debra Howard dba Brain Hurricane/Wowzer, Burlington English Inc., Carnegie Learning Inc., DynaStudy Inc., Imagination Station, Inc., dba Istation, Lakeshore Equipment Company dba Lakeshore Learning Materials, Neufeld Learning Systems Inc., Pitsco Inc., Rosetta Stone Ltd., Southwest Education Inc., TPR Education LLC dba The Princeton Review for the period 12/15/2015 through 12/14/2016
  9. **Contract award for job no. 16/001KC for Event Rentals with the following vendor:** Awesome Events for the period 12/15/2015 through 12/14/2016
  10. **Contract renewal option for job no. 12/010LB for Academic Programs (QZAB) with the following vendors:** Compass Learning, Inc. and National Education Foundation for the period of 01/17/2016 through 01/16/2017
- E. **Consider approval of the following items for Internal Purchasing:**
1. **Contract renewal options for internal purchasing for job no. 15/003LB for Local Food and Catering with the following vendors:** Alonti Market Cafe and Catering (Pepi Corporation), Demeris Barbecue, Inc., Panera Bread, and Potbelly Sandwich Works, LLC for the period of 12/16/2015 through 12/15/2016
6. B. Consider approval of the following Board Meeting Minutes:
1. 11/17/2015 Board Workshop
  2. 11/17/2015 Board Meeting
  3. 11/30/2015 Special Board Meeting
- Motion made by Marvin Morris, seconded by Don Sumners to approve items 6.B.1., 6.B.2. and 6.B.3.*
- Motion passes with 5-0-1 voting to approve with Louis Evans abstaining.*
6. C.2. Academic & Behavior School West amendment to Interlocal Contract (revenue) with Cypress Fairbanks ISD for FY 2016 to decrease the number of student contracts from six (6) to four (4) for a total amount of \$81,200 (a decrease of \$40,600)
- Motion made by Marvin Morris, seconded by Michael Wolfe to approve an Academic & Behavior School West amendment to Interlocal Contract (revenue) with Cypress Fairbanks ISD for FY 2016 to decrease the number of student contracts from six (6) to four (4) for a total amount of \$81,200 (a decrease of \$40,600).*
- Motion passes with 5-0-1 voting to approve with Louis Evans abstaining.*
6. C.5. School-Based Therapy Services revenue contract for FY 2016 in the aggregate amount of \$996,743 with Spring ISD (serves 524 Students)

*Motion made by Marvin Morris, seconded by Diane Trautman to approve a School-Based Therapy Services revenue contract for FY 2016 in the aggregate amount of \$996,743 with Spring ISD (serves 524 Students).*

*Motion passes with 5-0-1 voting to approve with Louis Evans abstaining.*

6. C.12. CASE for FY 16 with Academy of Accelerated Learning (to serve 125 students) for one CASE for Kids Partnership Project Quality Improvement Grant in the amount of \$30,000 for the period of 08/01/15 through 07/31/16

*Motion made by Louis Evans, seconded by Marvin Morris to approve an Interlocal Contract for CASE for FY 16 with Academy of Accelerated Learning (to serve 125 students) for one CASE for Kids Partnership Project Quality Improvement Grant in the amount of \$30,000 for the period of 08/01/15 through 07/31/16.*

*Motion passes with 6-0 voting to approve.*

6. D.1. HCDE Governmental Services with: Abilene ISD (Abilene, Texas), city of Cape Girardeau (Cape Girardeau, Missouri), city of Columbus (Columbus, Texas), Habitat for Humanity (McAllen, Texas), Jefferson ISD (Jefferson, Texas), city of Leonard (Leonard, Texas), Odessa College (Odessa, Texas), Pearsall ISD (Pearsall, Texas), Richard Milburn Academy Texas, Inc., (McQueeney, Texas), Special Olympics Texas, Inc. (Austin, TX) and city of Yorktown (Yorktown, Texas)

*Motion made by Diane Trautman, seconded by Marvin Morris to approve HCDE Governmental Services with: Abilene ISD (Abilene, Texas), city of Cape Girardeau (Cape Girardeau, Missouri), city of Columbus (Columbus, Texas), Habitat for Humanity (McAllen, Texas), Jefferson ISD (Jefferson, Texas), city of Leonard (Leonard, Texas), Odessa College (Odessa, Texas), Pearsall ISD (Pearsall, Texas), Richard Milburn Academy Texas, Inc., (McQueeney, Texas), Special Olympics Texas, Inc. (Austin, TX) and city of Yorktown (Yorktown, Texas).*

*Motion passes with 5-0-1 voting to approve with Michael Wolfe abstaining.*

## 7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider electing a board member to the position of vice-president** of the board.

*Motion made by Michael Wolfe, seconded by Don Sumners to appoint Louis Evans to the position of vice-president of the Board.*

*Motion passes with 4-0-2 voting to appoint Louis Evans as vice-president of the Board with Diane Trautman and Louis Evans abstaining.*

- B. **Consider appointment of James Colbert Jr., County School Superintendent to the Public Facilities Corporation (PFC) Board** to fill the vacant seat as required by the PFC Bylaws.

*Motion made by Louis Evans, seconded by Michael Wolfe to appoint James Colbert Jr., County School Superintendent to the Public Facilities Corporation (PFC) Board to fill the vacant seat as required by the PFC Bylaws.*

*Motion passes with 6-0 voting to appoint James Colbert, Jr. to the Public Facilities Corporation (PFC) Board to fill the vacant seat as required by the PFC Bylaws.*

- C. **Consider appointment of a Board member to the Public Facilities Corporation (PFC) Board** to fill the vacant seat as required by the PFC Bylaws.

*Motion made by Michael Wolfe, seconded by Marvin Morris to appoint Louis Evans to the PFC Board to fill the vacant seat as required by the PFC Bylaws.*

*Motion passes with 6-0 voting to appoint Louis Evans to the PFC Board.*

- D. **Consider approval of the proposed Annual Budget Calendar** for FY 2017

*Motion made by Marvin Morris, seconded by Diane Trautman to approve the Annual Budget Calendar for FY 2017.*

*Motion passes with 6-0 voting to approve.*

- E. **Consider approval of the Academic and Behavior School West building project in the estimated amount of \$10,567,059** and authorize the superintendent to proceed with the development and negotiations necessary to complete this project.

*Motion made by Marvin Morris, seconded by Louis Evans to approve the Academic and Behavior School West building project in the estimated amount of \$10,567,059 and authorize the superintendent to proceed with the development and negotiations necessary to complete this project.*

*Motion to amend the motion made by Don Sumners, seconded by Michael Wolfe to authorize the superintendent to negotiate the purchase of the vacant property located adjacent to the existing AB West school and to report to the Board of his finding or to expend any Department funds in excess of \$5,000 on further planning or development of the project. No negotiations shall be commenced prior to the Superintendent's report.*

*Motion to call the question made by Marvin Morris, seconded by Diane Trautman.*

*Motion to call the question fails with 3-3 voting to call the question with Louis Evans, Don Sumners, and Michael Wolfe voting nay.*

*Don Sumners and Michael Wolfe made a friendly al (withdrawal) of their motion to amend.*

*The Board entered Executive Session at 2:32 p.m. under Texas Government Code Sections 551.072 and 551.071.*

*The Board reconvened in Open Session at 2:55 p.m.*

*Motion to amend the motion made by Louis Evans, seconded by Marvin Morris to approve proceeding with the Academic and Behavior School West building project and to authorize the superintendent to proceed with the development and negotiations necessary for this project.*

*Motion to amend passes with 5-0-1 voting to amend the motion with Michael Wolfe abstaining.*

*Amended motion passes with 5-1 voting to approve proceeding with the Academic and Behavior School West building project and to authorize the superintendent to proceed with the development and negotiations necessary for this project with Michael Wolfe voting nay.*

- F. **Consider approving Lease Agreement for the Tidwell Head Start Facility with KQC Investors, LLC.** (job #15/064YR) in the amount of \$9,320 per month for the period of 02/01/2016 through 01/31/2031, with one additional five-year renewal as outlined in the Lease Agreement (subject to annual budget appropriations).

*Motion made by Diane Trautman, seconded by Marvin Morris to approve Lease Agreement for the Tidwell Head Start Facility with KQC Investors, LLC. (job #15/064YR) in the amount of \$9,320 per month for the period of 02/01/2016 through 01/31/2031, with one additional five-year renewal as outlined in the Lease Agreement (subject to annual budget appropriations).*

*Motion passes with 6-0 voting to approve.*

- G. **Consider approval to purchase Isilon electronic storage from Unique Digital** (job # 13/068DG-38) for the Records Management Division in an amount not to exceed \$55,000.

*Motion made by Louis Evans, seconded by Diane Trautman to approve the purchase of Isilon electronic storage from Unique Digital (job # 13/068DG-38) for the Records Management Division in an amount not to exceed \$55,000.*

*Motion passes with 6-0 voting to approve.*

- H. **Consider approval of Contracted Services Contracts, RFP# 15/056KJ, with Julie Smith** to provide consulting services to HCDE Head Start Division and Early Head Start in an aggregate amount of \$66,080 for the period of 01/01/2016 through 08/17/2016.

*Motion made by Marvin Morris, seconded by Diane Trautman to approve Contracted Services Contracts, RFP# 15/056KJ, with Julie Smith to provide consulting services to HCDE Head Start Division and Early Head Start in an aggregate amount of \$66,080 for the period of 01/01/2016 through 08/17/2016.*

*Motion passes with 5-1 voting to approve with Michael Wolfe voting nay.*

- I. **Consider approval of the procurement method of Interlocal Agreement with Region 4/job order contract with ThyssenKrupp for the installation of four (4) elevators** (2 for the Administration building and 2 for the parking garage) at a projected amount of \$450,000 as per policy CV Legal.

*Motion made by Marvin Morris, seconded by Louis Evans to approve the procurement method of Interlocal Agreement with Region 4/job order contract with ThyssenKrupp for the installation of four (4) elevators (2 for the Administration building and 2 for the parking garage) at a projected amount of \$450,000 as per policy CV Legal.*

*Motion passes with 6-0 voting to approve.*

- J. **Consider approval of contract award for RFP 15/051YR for Early Head Start Child Care Partnerships** to the proposer meeting the specifications and application criteria established by HCDE: Fellowship of Purpose Early Childhood Learning Center (Purpose Kids) for the period of 12/15/2015 through 12/14/2016 with an option to renew up to four additional years.

*Motion made by Marvin Morris, seconded by Louis Evans to approve a contract award for RFP 15/051YR for Early Head Start Child Care Partnerships to the proposer meeting the specifications and application criteria established by HCDE: Fellowship of Purpose Early Childhood Learning Center (Purpose Kids) for the period of 12/15/2015 through 12/14/2016 with an option to renew up to four additional years.*

*Motion passes with 6-0 voting to approve.*

- K. **Consider approval of contract awards for RFP 15/051YR-4 for Early Head Start Child Care Partnerships** to the proposers meeting the specifications and application criteria established by HCDE: Stream of Life Christian Academy, Inc., The Breaking Free Foundation dba High Achievers Learning Center, Let's Learn Christian Learning Center, Inc., and Stirring Up Gifts Children Center for the period of 12/15/2015 through 12/14/2016 with an option to renew up to four additional years.

*Motion made by Diane Trautman, seconded by Marvin Morris to approve contract awards for RFP 15/051YR-4 for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established by HCDE: Stream of Life Christian Academy, Inc., The Breaking Free Foundation dba High Achievers Learning Center, Let's Learn Christian Learning Center, Inc., and Stirring Up Gifts Children Center for the period of 12/15/2015 through 12/14/2016 with an option to renew up to four additional years.*

*Motion passes with 6-0 voting to approve.*

- L. **Consider approval of Change Order #1 to the Contractor Agreement with Facilities Sources** (job no. 09/040JC) for an increased amount of \$12,333 for the installation of utilities to two portable buildings at the Humble Head Start location (funded through Head Start funds).

*Motion made by Diane Trautman, seconded by Marvin Morris to approve a Change Order #1 to the Contractor Agreement with Facilities Sources (job no. 09/040JC) for an increased amount of \$12,333 for the installation of utilities to two portable buildings at the Humble Head Start location (funded through Head Start funds).*

*Motion passes with 6-0 voting to approve.*

- M. **Discuss and approve the amendment of the 403b agreement** to change the plan year to coincide with the superintendent's contract.

*Motion made by Marvin Morris, seconded by Diane Trautman to approve the amendment of the 403b agreement to change the plan year to coincide with the superintendent's contract.*

*Motion passes with 6-0 voting to approve.*

- N. **Consider approval of renewal of contract with Executive Threat Solutions for calendar year 2016 (#12/007LB)** with Executive Threat Solutions to provide law enforcement services to the following Harris County Department of Education locations: Academic and Behavior School - EastHighpoint School - NorthHighpoint School - EastNorth Post OakAdministration BuildingThe renewal contract for 2016 will include an estimated total of sixteen thousand, one hundred and twenty four hours (16,124) at a rate of \$43.42 an hour for a total contract sum of \$700,104.

*Motion made by Louis Evans, seconded by Marvin Morris to approve a renewal of contract with Executive Threat Solutions for calendar year 2016 (#12/007LB) with Executive Threat Solutions to provide law enforcement services to the following Harris County Department of Education locations: Academic and Behavior School - EastHighpoint School - NorthHighpoint School - EastNorth Post OakAdministration BuildingThe renewal contract for 2016 will include an estimated total of sixteen thousand, one hundred and twenty four hours (16,124) at a rate of \$43.42 an hour for a total contract sum of \$700,104.*

*Motion passes with 6-0 voting to approve.*

*The Board recessed at 3:15 p.m. and entered into Executive Session at 3:20 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees**, including, but not limited to, Superintendent's evaluation and contract in accordance with Tex. Gov't Code Section 551.074
- B. **Consultation with attorney regarding pending litigation**, T.F. Harper & Associates, LP v. Harris County Department of Education d/b/a Choice Partners, and deliberate possible settlement offer
- C. Deliberate whether good cause exists for Chapter 21 term contract teacher's failure to comply with the Texas Education Code's resignation requirements.

*The Board entered into Open Session at 4:10 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session
- A. Possible action regarding Superintendent's evaluation and/or contract
- Motion made by Diane Trautman, seconded by Marvin Morris to approve the superintendent's evaluation and to approve the superintendent's contract for January 1, 2016 through December 31, 2018 as discussed in Executive Session.*
- Motion passes with 5-0-1 voting to approve with Louis Evans abstaining.*

- B. Action, if any, regarding pending litigation, T.F. Harper & Associates, LP v. Harris County Department of Education d/b/a Choice Partners, and/or possible settlement offer

*Motion made by Michael Wolfe, seconded by Marvin Morris to authorize HCDE legal counsel to negotiate a settlement with T.F. Harper & Associates as discussed in Executive Session.*

*Motion passes with 6-0 voting to authorize.*

- C. Action, if any, concerning whether good cause exists for Chapter 21 term contract teacher's failure to comply with the Texas Education Code's resignation requirements.

*Motion made by Marvin Morris, seconded by Louis Evans to find that Deidra Taylor failed, without good cause, to comply with the resignation requirements of the Texas Education Code, and abandoned her Chapter 21 term employment contract.*

*Motion passes with 6-0 voting to find that Deidra Taylor failed, without good cause, to comply with the resignation requirements of the Texas Education Code, and abandoned her Chapter 21 term employment contract.*

10. **INFORMATION ITEMS**

- A. **Human Resources** Information Items

- B. **November Employee Count**

- C. **Revenue contract less than \$50,000:**

- Between Choice Partners and Van Vleck ISD - Review existing facility conditions and develop Long Range Facility Plan.
- Between Business Services and the Committee on House Administration of the Texas House of Representatives of the State of Texas (for the benefit of Jessica Farrar) - Lease Agreement for the period of 01/01/2016 -12/31/2016 for \$2,400

- D. **Proposal request of \$72,483 to State Farm to support The Center for Safe and Secure Schools' project, The School Discipline Paradigm Project.** This project would assist 235 participants (e.g., administrators, truancy officers, teachers, coordinators, students, volunteers, etc.) with the implementation of restorative justice practices in the classrooms and schools.

- E. **Proposal request of \$5,000 to the Strake Foundation to support the Education Foundation of Harris County's project, All-Earth EcoBot Challenge.** This project would engage 1,500 5th-8th grade students from schools, youth groups and community organization in a hands-on workforce development initiative using robotics, engineering and a digitized curriculum aligned with national curriculum standards.

- F. **Memorandum of Understanding Contracts (non-monetary) for FY 2015-2016 for the CASE Literacy Initiative Participants with the following Vendors:**

- Learning Minds Academy

- Academic and Enrichment Learning Center
- Koala Cubs
- Alpha Academy 3
- Beginnings and Beyond
- Beginnings and Beyond - Klein
- BlueBonnet Learning Center
- Chinese Community Center
- Children Studio of Stars
- Community Family center
- Creative Care Academy
- Early Explorers Learning Academy
- Parent's Choice Early childhood Development Center
- Krayola Kidz
- A Little Stars Academy
- Little Geniuses Academy
- Alexander's Academy - Klein
- Alexander's Academy - Spring
- All Star Learning Center
- Early Explorers Learning Academy #2
- Cornerstone Learning Academy
- Gulf Meadows Child Development Center
- Grandmas House
- Houston Kidz Centre
- Alpha Academy
- Alpha Academy
- Zenith Learning Center
- Shining Lights Daycare and Development Center
- Scribbles Academy and the Montessori
- Kidzz Palace
- OK Korral Montessori School
- Precious Moments Learning Center 850009
- Precious Moments Learning Center 1520952
- Loving Care Learning Center

- G. **Adult Education - Texas Educating Adults Management System (TEAMS) Report** for November, 2015
- H. **HCDE Area I Head Start Performance Report** for the month of October 2015
- I. **HCDE Area I Head Start USDA Meal Totals for the month of October 2015.** This information was derived from the free standing centers, as well as those that are a part of a multi-service center. It is the count of the students' attendance, breakfasts, lunches, and PM snacks.
- J. **Schools Division Enrollment Report** for November 2015
- K. **HCDE Donation/Sponsor Report** for November 2015

11. **ADJOURN** - Next regular meeting is scheduled for Thursday, January 21, 2016, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

*Motion made by Marvin Morris, seconded by Louis Evans to adjourn the meeting.*

*Motion passes with 6-0 voting to adjourn.*

*The meeting adjourned at 4:13 p.m.*

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Board President

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Board Secretary




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**MEMORANDUM**

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**DATE:** December 7, 2015

**TO:** Board of Trustees  
James Colbert

**FROM:** Angie Chesnut

**RE:** Board Member Training and Orientation

State education code and Board policy state that the training and orientation requirements required for independent school district board members are not required of county school board members (with the exception of open meetings and open records trainings). The HCDE Board, however, has agreed on a voluntary basis to participate in trainings they deem appropriate for the governance of the Department. In the spirit of this commitment, the following hours of training and orientation have been completed from December 16, 2014 through December 7, 2015:

<b>Member:</b>	<b>Hours completed:</b>
Angie Chesnut	11.25 hrs
Louis Evans	0.0 hrs
Erica Lee Carter	3.0 hrs
Marvin Morris	3.0 hrs
Don Sumners	5.0 hrs
Diane Trautman	7.5 hrs
Mike Wolfe	2.0 hrs

Attachment

Cc. Karla Cantu